

Date:		Authorized Representative:		AG/ST:	
Applicant:			ID#:		HH#:

This form is required for applicants unable to produce proof of income, residence (address) or identification because **documentation does not exist anywhere, self-employed (no tax documents exist), paid in cash (does not receive paystubs), homelessness, theft, disaster, migrant worker.**

Applicant is unable to provide proof of:

- Residence (Address)
- Identification
- Income

For income, estimate the dollar amount of household income that is being self-declared:

\$ _____ for _____ week/month/year

I certify that the above information I am providing is correct.

WIC Applicant/Authorized Representative Signature

WIC Staff Signature

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the **USDA Program Discrimination Complaint Form**, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov

This institution is an equal opportunity provider.

For other complaints or to request a Fair Hearing contact:

- (1) mail: WIC Program Director
NYSDOH, Riverview Center
Room 650, 150 Broadway,
Albany, NY 12204;
- (2) phone: (800) 522-5006 fax: (518) 402-7348;
- (3) email: NYSWIC@HEALTH.NY.GOV